



## St. Luke's Guidance for the use of I pads & Laptops – Feb. 2017

- I pads & Laptops are only for planned curricular work and are under **no circumstances** to be used at any other time in the day or for any leisure activities
- Children are to be monitored regularly every 5 mins when working on searches using these devices by the member of staff circulating the room
- The teacher is to explain to class that they will be checking the history tab and if the tab is cleared then the device will go to Mr Smythe to be checked
- Children are to understand that if they see/find any inappropriate images they must show the staff immediately and not show it to other children
- I pads to be stored in trolley as soon as the session is finished, the trolley to be locked and keys given to school office.